

# How do I reset my Ozone password using a Password Reset Self-Service Kiosk?

If you are a student and your Ozone password is not working, you can reset your own password at a Password Reset Self-Service Kiosk on campus. Conveniently located at the Toledo campus and the Findlay campus in the Oserve department, the Password Reset Self-Service Kiosks are available during Oserve's normal hours of operation. An additional Kiosk is available at the IT Help Desk in College Hall 213 during all hours the college is open. Just look for the Password Reset Self-Service Kiosk sign.

1. Bring your **Owens Student ID** to a Password Reset Self-Service Kiosk.
2. Swipe your card. You can also enter your **OCID number** if you do not have your card.
3. Enter your Birthdate and **Last Four Digits** of your **Social Security Number**.
4. The kiosk will print out a temporary password for your account. Log on to your Ozone account using this temporary password. Your username will remain the same.
5. After logging in to your **Ozone account** with the temporary password, you will be prompted to change it. If you are not prompted to change your password, there will be an option to do this in your quick links **menu on your left**, once you log in to your Ozone account. Please change your password when prompted to do so, as your temporary password will **expire** after its first use.
6. Change your password.

If you do not have your **Owens Student ID**, you will have to visit the **Help Desk in College Hall 213** with a photo ID or call **567-661-7120** to have your password reset.

Additional password assistance FAQ's can be found: <https://www2.owens.edu/faq/15/>

[Please click here for the Owens Password Expiration Policy.](#)

---

Article ID: 409

Last updated: 26 Feb, 2015

Revision: 6

Information Technology Services -> Ozone (Classic) -> How do I reset my Ozone password using a Password Reset Self-Service Kiosk?

<http://www2.owens.edu/faq/entry/409/>