

# Shortcut Keys for Working with Data

**Backspace**

Delete

**Ctrl + C**

Copy t

**Ctrl + F**

Display

**Ctrl + H**

Display

**Ctrl + X**

Cut the

**Ctrl + V**

Paste t

**Ctrl + Z**

Undo t

**Delete**

Delete

**F3**

Repea

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<https://www2.owens.edu/faq/entry/288/>