

# What will happen when I print?

## One of two things will happen:

1. When you print in a public or academic lab, you will see an information window indicating your current printing balance and the number of pages of the current print job. You will have the opportunity to approve and send, or cancel the print job.

2. If you are at a public computer like those in the library, you will be asked to provide a name of the document, such as "Mary Article One" or "Tom research two" to identify the document. It will be sent to a print-release station where you will later select and print your documents from the queue. Documents will be held in queue for two hours. If no action is taken to release the documents to a printer within the two-hour limit, then the document file will be deleted from the queue.

**Only the documents you select for printing will be charged against your allotment.**

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<https://www2.owens.edu/faq/entry/101/>